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| **AUDIT NO.** | | |  | | **AUDIT DATE** | | **22.01.19** | | |
| **NAME OF THE AUDITOR** | | | **Dr. Shijith Kumar C** | | | | | | |
| **NAME OF THE AUDITEE** | | | **Mr. Rajasekhar** | | | | | | |
| **DEPARTMENT/FUNCTION** | | | **Engineering Section** | | | | | | |
| **SL NO** | Audit Observations | | | | | **Attribute to**  **ISO 9001:2008 Clause** | | Status |
| "OI" “O+”“NC” |
|  | The documents have been properly labeled and the document retrieval efficiency is good. | | | | | 4.2 | | O+ |
|  | List of equipment is not updated | | | | | 4.2 | | OI |
|  | Tested the knowledge of the staff on processes and found satisfactory. | | | | | 6.2 | | O+ |
| 4 | No record on the new Continual Improvement Programmes carried out | | | | | 8.5.1 | | OI |
| 5 | The feedback facility is restricted to the individual work orders. No mechanism for providing feedback on the overall performance of the Section. | | | | | 8.5.5 | | OI |
| 6 | Verified Measures of Performance and found satisfactory. | | | | | 9 | | O+ |
| **Signature of the auditor** | |  | | **Signature of the auditee** | |  | | | |