

**ALL INDIA INSTITUTE OF SPEECH AND HEARING, MYSORE = 570 006**

SH/ Dir/ISO 9001: 2015/2017-18

13.06.2017

**CIRCULAR**

***Sub: Convening of 9<sup>th</sup> Management Review Meeting (MRM) under ISO 9001: 2015- reg.***

As all of you are aware, the 8<sup>th</sup> ISO internal quality audit was conducted successfully. With the active participation and co-operation rendered by all the staff members and all the HODs / Heads of Sections.

***The 9<sup>th</sup> MRM has been scheduled on 22.06.2017 and will be held in Board Room at 2.30pm, All the HODs / Heads of Section, MR and DMR are informed to attend the MRM without fail. The format in which the inputs are to be given by the individual HODs / Heads of Section is being sent separately in soft form by the ISO Implementation Cell.***

All the HODs / Heads of Section are informed to forward the MRM inputs and NC closure report, corrective action report in soft form to the e-mail ID [iso.aiish@gmail.com](mailto:iso.aiish@gmail.com) on or before 19.06.17 and the hard copy of the same duly signed by the HODs / Heads of Section is also to be forwarded ***to ISO Cell, so as to reach on or before 19.06.17 by 4.00pm.*** It may be noted that ***inputs received beyond the said date and time would not be considered*** for the ensuing meeting.

*Srinu. S.R.*  
**Director**

Copy to:

1. HOD – Audiology / Clinical Services  
Clinical Psychology / Electronics / Otorhinolaryngology  
Material Development / POCD / Special Education  
Speech-Language Pathology / Speech-Language Science/ TCPD
  2. Academic Co-ordinator,
  3. Chief Administrative Officer,
  4. Library & Information Officer,
  5. Dr. Ajith Kumar U, Professor of Audiology- IQSC-Coordinator
  6. HOD Electronics – ***for necessary arrangements in the Board Room for the meeting***
  7. Management Representative /Deputy Management Representative.
  8. Director's Office
  9. O/c
- } ***for information & necessary action***