All India Institute of Speech and Hearing

Library and Information Centre

SH/LIC/Grmr/2018-19 15.06.18

Submitted to the Director.

 Sub: Enrolling users onto the Grammarly software-reg.

 Ref: No. SH/Pur/343/LIC/2018-19 dated 23.05.18 for the Grammarly software

Respected Madam,

 With reference to the above, M/s Bridge People, Bengalure, the distributer of the Grammarly Software activated an account for the Institute for accessing the Software and conducted a training for our library staff in software administration through TeamViewer. Now, we can enrol the users to the software. The total user licences subscribed are 250 nos. If approved, users under the following categories will be enrolled.

1. Faculty members
2. Second year PG & PG Diploma students
3. Research scholars, both full-time and part-time
4. Technical staff involved in research

 Also, a note on the availability and registration process with the software will be communicated among the prospective users.

 Library and Information Officer

Approved / Not Approved

Director

Dear Sir/Madam,

 The Institute started subscribing to the premium version of the world’s most popular grammar checker solution, Grammarly, published by Grammarly Inc., USA. It will automatically detect grammar, spelling, punctuation, word choice, and style mistakes in your writing.

 An online self-registration is required for making use of the tool. In this regard, you will receive an activation link in your e-mail in two days. At times the link will get in Spam Folder due to email setting. Hence, you are advised to check the spam folder in case the link is not received in the inbox. ( In case of gmail, the link will appear under ‘Promotion’).

Once registered, you will land on the 'Grammarly Editor' which is easy to use and can be explored by yourself. The MS Word Plugin can be downloaded from the support page after registration from the <https://www.grammarly.com/office-addin/windows>. The same user ID and password credentials will grant access to use the Plugin. Kindly note that the plugin does not work on iOS devices. Kindly update your e-mail id in the list circulated herewith for enrolling. Also, contact us if you face any issues at any stage of using the checker.

