ALL INDIA INSTITUTE OF SPEECH AND HEARING

LIBRARY AND INFORMATION CENTRE

SH/LIC/E-JAIISH/2019-20 03.10.19

Submitted to the Director.

Sub: Applying for e-ISSN for JAIISH-permission-reg.

Respected Madam,

With reference to the above, we have completed the installation and setting up of our *Journal of All India Institute of Speech and Hearing* on our web server and made it publicly accessible on the home page of the library web portal at [www.aiish.c.in](http://www.aiish.c.in) under the link **Journal of AIISH.** Now, we haveto obtain e-ISSN for the journal from the Indian ISSN Centre at the National Science Library, NISCAIR, New Delhi, the agency responsible for assigning ISSNs to serials published in India.

Applications for obtaining ISSN have to be filled online as per the guidelines of the Indian ISSN Centre, and the service is free. After submitting application online, a print out of the application form has to be taken and sent to: *The Head, National Science Library, ISSN National Center, India, c/o NISCAIR, 14 Satsang Vihar Marg, New Delhi-10067* along with self-attested copy of the recognized address proof of the Publisher such as aadhar card/voter Id/driving licences / passport.

In this regard, a draft filled-in form is enclosed herewith for your kind perusal and approval. The guidelines of the ISSN National Centre for obtaining ISSN are also enclosed.

It may please be noted that in the filled-in form, the ‘subject’ of the journal is chosen as ‘multi-disciplinary’ from among the available options such as applied science/ biological science / medical science/ multi-disciplinary, and the frequency of the journal as ‘Annual’. As per the guidelines, change of frequency does not result in a change of ISSN.

If approved, self-attested copies your Institute id card and aadhar card may kindly be given for sending the same to the ISSN Centre.

Thanking you,

Yours faithfully,

Library and Information Officer

Approved/ Not Approved

Director