Journal Publishing Guide: UTL's Journal Production Services

Contents

About UTL's Journal Production Services

Journal Production Services at the University of Toronto Libraries supports open access publishing at U of T by providing **free hosting for academic faculty and student journals** on Open Journal Systems (OJS) (https://pkp.sfu.ca/ojs/) platform.

OJS is a collaborative, open source publishing platform developed and maintained by the Public Knowledge Project (PKP) (https://pkp.sfu.ca/) that assists with every stage of the refereed publishing process, from submissions through peer review and online publication. Journal publishers have control over their content, editorial workflows, policies, and website interface, while the UTL team provides technical support and troubleshooting for the platform.

Visit **our journals (/index.php/index)** to see the collection of journals hosted by the UTL.

Free hosting eligibility

Journal Production Services (JPS) provides **free hosting and technical support** for journals that:

- Are led by U of T faculty, staff, or students, and
- Make some or all of the journal's content openly accessible, and
- Have sponsorship/support of their department or individual faculty member who will be directly affiliated with the journal (for student journals only)

To take full advantage of our services, we ask that all new journals be ready to launch within the first year of setting up and maintain an active publishing schedule.

Why host your journal with JPS?

Whether you are starting from scratch or are looking to move an existing publication, JPS is happy to offer the following services free of charge:

- Your own journal website with full editorial back-end on OJS 3.x
- Technical maintenance, upgrades, and back-ups
- Training and troubleshooting for the editorial staff
- DOI assignment for articles at no extra cost
- Assistance with application to the Directory of Open Access Journals (DOAJ)
- Member benefits in the Canadian Association of Learned Journals (CALJ)
- Consultations with UTL librarians on various aspects of the publishing process, such as copyright and author rights, peer review, production, etc.

For further details of JPS services, see the JPS Service Agreement (/index.php/pubguide/libraryFiles/downloadPublic/36) or get in touch with us (/index.php/index/contact).

To get started with JPS see our Starting a Journal guide (/index.php/pubguide/starting).

UTL's Journal Production Services (https://jps.library.utoronto.ca/index.php/pubguide/hosting)

Starting a journal (https://jps.library.utoronto.ca/index.php/pubguide/starting)

Setting up your journal (https://jps.library.utoronto.ca/index.php/pubguide/setting)

Editorial workflow (https://jps.library.utoronto.ca/index.php/pubguide/editorial)

Copyright and licensing (https://jps.library.utoronto.ca/index.php/pubguide/copyright)

Impact and discoverability (https://jps.library.utoronto.ca/index.php/pubguide/impact)

DOI instructions (https://jps.library.utoronto.ca/index.php/pubguide/DOI)

Learning OJS 3 (https://jps.library.utoronto.ca/index.php/pubguide/learning)

Web accessibility (https://jps.library.utoronto.ca/index.php/pubguide/accessibility)

Student Journal Toolkit (https://jps.library.utoronto.ca/index.php/pubguide/studentjournaltoolkit)

(https://jps.library.utoronto.ca/index.php/pubguide/about/aboutThisPublishingSystem)