

Adding a URL (links) Quickstart Guide

The URL resource type allows you to link to any webpage. Ensure that you are linking to a page that is accessible to students. For example:

- Students will not be able to view a link to a resource on a Moodle module that they are not enrolled on. Creating hard links to resources in different Moodle modules is not a recommended method of displaying and presenting content to students.
- Students will not be able to view a webpage that is behind a paywall that requires an account to access.
- Links to reading list material should be presented using Reading Lists Online resource and not added as a URL.
- When linking to external content, remember to check your links at the start of each term to confirm that the link is still working.

There are options for displaying your content in pop-up windows and framed windows.

- **Drag and Drop a link to the module homepage**
- **Add a link to the module homepage.**

Drag and Drop a link to the module homepage

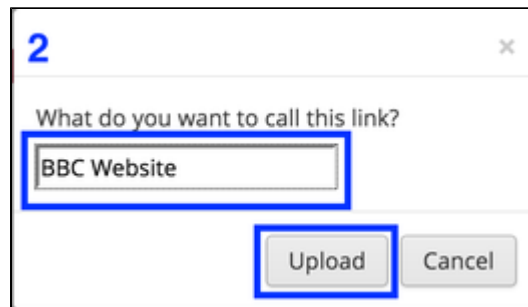
Step	How to	Image
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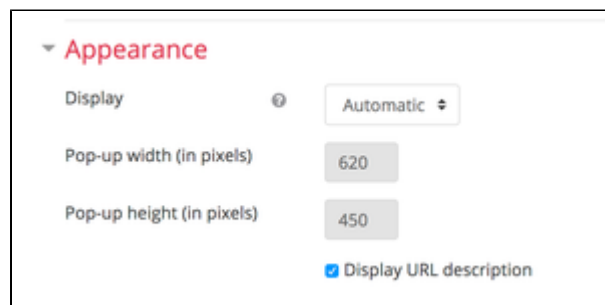
- Turn editing on
- Open the section where you want to place the link.
- Open a new window on your browser.
- Click and hold the Favicon (icon to the left of the URL) and drag onto the Moodle page.
- Give the link a title
- Click **Upload** and the URL will appear on your module.



Video demo of this method (no audio)




2




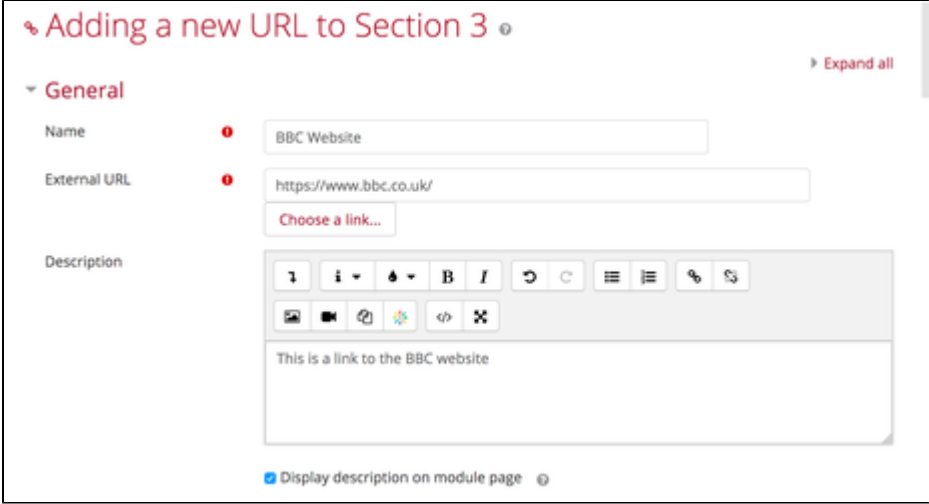
C h a n g e h o w t h e l i n k d i s p l a y s

- Links added via drag and drop require students to click twice to open the link, so you need to change the **Display** of the link.
- To the right of the link, select **Edit**. Select **Edit settings**
- Scroll down to the **Display** drop down menu under the **Appearance** settings.
- Select your preferred option to display the link.
- ▼ **Display options**
 - **Automatic**
 - The best display option for the URL is selected automatically.
 - **Embed** - The URL is displayed within a Moodle page below the navigation bar together with the URL description and any blocks.

	<ul style="list-style-type: none"> • Open - The URL is displayed in the browser window and students have to click the back browser button to return to their Moodle module. • In pop-up - The URL is displayed in a new browser window without menus or an address bar. 	
3 Save the link	<p>Scroll to the bottom of the page and click Save and return to course. Click on the link to ensure that it is displaying correctly.</p>	

Add a link to the module homepage

Step	How to	Image
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<p>1</p> <p>Add a link</p>	<ul style="list-style-type: none"> • Turn editing on • Open the section where you want the link to appear • Select Add an activity or resource • Select URL from the Resources list • Click Add 	
<p>2</p> <p>Add a Name and Description</p>	<ul style="list-style-type: none"> • Enter a meaningful Name for the link • In the External URL field, type in or copy the URL for the site you wish to link to i.e. https://www.bbc.co.uk/ • Add a Description, if required • Tick the Display description on module page option if you want to show your Description text below the link on the module page 	
<p>3</p>		

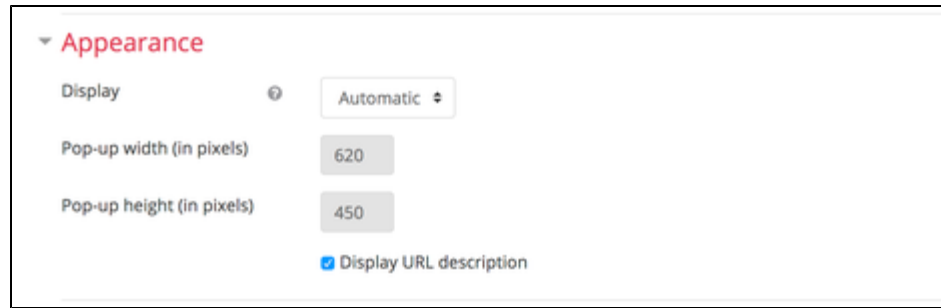
Choose how your link will display

Select an option from the **Display** drop down menu in the **Appearance** settings. By default this is set to Automatic
[Options for displaying your URL](#)


This setting, together with the URL file type and whether the browser allows embedding, determines how the URL is displayed.

You will get the following options next to **Display** setting:

- **Automatic**
- The best display option for the URL is selected automatically



- **Embed** - The URL is displayed within the page below the navigation bar together with the URL description and any blocks.
- **Open** - The URL is displayed in the browser window and students have to click the back browser button to return to their Moodle module.
- **In pop-up** - The URL is displayed in a new browser window without menus or an address bar

	<p>If you choose In pop-up, you can select to choose the size of the window the pop-up will display in.</p>	
4 Save the link	<p>Click Save and return to course. Click on the link from the module page to ensure that it opens correctly.</p>	 A screenshot of a dialog box with a white background and a thin black border. It contains three buttons arranged horizontally. The first two buttons, 'Save and return to course' and 'Save and display', are dark red with white text. The third button, 'Cancel', is white with a thin grey border and red text.

Additional Resources:

1. Groups and groupings
2. Restrict access
3. Text Editor