Submitted to the Director.

 Sub: Photocopy service in the Library reg-

With reference to the above, this is to bring your kind attention once again to the matter of poor photocopying service provided by M/s S.R. Enterprises in the Library & Information Centre. The habitual absence of the operator and the frequent failure of machine have been making it difficult for the students to copy the required library materials at the right time. The matter may be considered seriously and an appropriate decision may be taken at the earliest.

 Library and Information Officer