Submitted to the Director. 7-09-11

Sub: Stock Verification Reoprt of Library Furniture-reg-

Ref: i) SH/Stores/ASV/2010-11 dtd 17-03-11

ii) SH/Stores/ASV/2010-11 dtd 26-08-11

With reference to the above, please find enclosed the annual stock verification report in respect of library furniture. The quantities of the articles, T.W.Journal Display rack and table fan mentioned at serial numbers 28 and 35 may be read as 25 and 2 respectively. Further, the article mentioned at serial number 38 may be read as ‘book trolley’. The report may please be accepted.

Library and Information Officer