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| **AUDIT NO.** |  | **AUDIT DATE** |  **22.01.19** |
| **NAME OF THE AUDITOR** | **Dr. Shijith Kumar C**  |
| **NAME OF THE AUDITEE** | **Mr. Rajasekhar** |
| **DEPARTMENT/FUNCTION** |  **Engineering Section** |
| **SL NO** | Audit Observations | **Attribute to** **ISO 9001:2008 Clause** | Status  |
| "OI" “O+” “NC” |
|  | The documents have been properly labeled and the document retrieval efficiency is good. | 4.2 | O+ |
|  | List of equipment is not updated  | 4.2 | OI |
|  | Tested the knowledge of the staff on processes and found satisfactory.  | 6.2 | O+ |
| 4 | No record on the new Continual Improvement Programmes carried out  | 8.5.1 | OI |
| 5 | The feedback facility is restricted to the individual work orders. No mechanism for providing feedback on the overall performance of the Section. | 8.5.5 | OI |
| 6 | Verified Measures of Performance and found satisfactory. | 9 | O+ |
| **Signature of the auditor** |  | **Signature of the auditee** |  |