All India Institute of Speech and Hearing

LIBRARY AND INFORMATION CENTRE

SH/LIC/ARF-/2018-19 12.02.19

submitted to the Director.

Sub: Extension of ARF Project-reg.

Ref: 1.Letter No. SH/CDN/ARF-68/2016-17 dated 05.10.16

2. O.M. SH/CDN/ARF-17/2017-18 dated 12.02.18

3. Work Order No. Sh/Pur/355/ARF-LIC/2018-19 dated 16.05.18.

4. Letter received from M/s FocuzInfotech dated 08.02.19 & 11.02.19

Respected Madam,

An ARF Project titled Design, Development and Validation of Open Source Platform for AIISH Digital Repository and Online Public Access Catalogue was sanctioned vide letter cited (1) above. However, we could not initiate the project due to the non-availability of a suitable research officer. Hence, a portion of the project was outsourced by inviting quotation, and the work was awarded to M/s FocuzInfotech, Kochi, Kerala.

The validity of the work order dated 16th May 2018 was 04 months. However, the firm could complete only one activity out of three mentioned in the work order during the specified period and requested to extend the duration till 15th March 2019 without levying penalty as the delay has happened due to the flood in Kerala in August 2018 (Copies of the letters enclosed).

In this regard, the request may kindly be considered favourably as the reason for the delay is justifiable. Also, it is kindly requested to extend the project till 30th April 2019 (without any additional financial commitment) as some of the works related to the project can be carried out only after the completion of the activities assigned to M/s FocuzInfotech.

Thank you,

Yours faithfully,

Dr. Shijith Kumar C

Library and Information Officer &

Principal Investigator of the Project